

GOULBURN SOLDIERS CLUB
COVID-19 SAFETY PLAN (24/7/20 update)

The Goulburn Soldiers Club has developed this COVID-19 Safety Plan to comply with the current Public Health Orders in relation to the COVID-19 pandemic and to manage risks (including COVID-19) to staff and other people in accordance with the Work Health and Safety Act 2011.

Goulburn Soldiers Club will be classified as one room (and not multiple food and drink areas) with a capacity of 300 patrons.

Wellbeing of staff and customers

Exclusion. Staff and customers who are unwell should be excluded, even if they only have mild symptoms.

Advice. We will advise staff who have respiratory symptoms or fever to be immediately tested for COVID19 and remain in isolation at home until they have received their result. We will ensure staff are aware of their leave entitlements if they are sick or required to self-isolate.

Conditions on entry. We will ensure clear display of the conditions of entry on public platforms, including on the website, social media platforms and at the venue entrance and ensure no Victorian patrons are admitted entry to the Club.

Patrons seated. All patrons will remain seated as far as practicable.

Staff training. Appropriate staff training in relation to staying away from work when sick, physical distancing, cleaning requirements and managing sick customers will be provided. Staff start and break times are staggered.

Table Bookings. Will not be taken for a group of more than 10 patrons at this time.

Deliveries. Contactless delivery and invoicing are encouraged.

Promotions, raffles, music etc. Will not be conducted.

Tabatinga Kids Play. Will be closed.

Covid-19 Safe Hygiene Marshalls. During Club trading hours, two staff will be allocated as Hygiene Marshalls. The Marshalls will wear distinctive hi-vis vests and be responsible for ensuring all aspects of the Covid-19 Safety Plan are being adhered to.

Physical distancing:

Signage. We will prominently display an mandated CovidSafe signage that has been issued by relevant Government authorities.

Capacity. The Club has a plan to ensure the number of patrons inside the premise will not exceed 300 patrons at any one time with no more than 10 patrons sharing a table.

Inter-mingling. Marshalls will ensure contact between customers groups is reduced by placing “Do not sit here – Physical Distancing 1.5m” notices on some tables if required and communicating the message to Club patrons.

Physical environment. Where practical, our plan provides for separate doors for entry and exit, separate customer order and collection points and implement the use of contactless ordering to reduce the movement of customers and the number of surfaces touched. Members of the same household are not required to physically distance.

Crowding. Physical distancing with markers on the floor in areas where people are asked to queue have been provided.

Service of alcohol. Alcohol will only be consumed by customers whilst seated.

Gaming machines. A “Do not play” sign is placed on every second poker machine to ensure physical distancing. Patrons may request the Duty Manager to make a machine displaying the DNP available for play, in which case they will re-access to see if physical distancing can be achieved by making other machines unavailable, if so DNP signage will be attached to other machines.

Work stations. Where reasonably practical, 1.5 metre physical distancing will be maintained by staff at all times.

Crowd control. A Covid Marshall will manage any gathering that may occur outside the premises and *gatherings that may occur in any designated smoking area (ie 20 on Sloane St Terrace, 30 on Parkside Terrace).*

Hygiene and cleaning:

Hygiene facilities. Good hand hygiene facilities are available at club entry and exit, at all counters and in all restrooms and hand hygiene has been promoted to staff.

Bathrooms. Bathrooms are well stocked with hand soap and warm dryers. Posters with instructions on how to wash hands are provided. Bathrooms will be cleaned twice daily.

Cutlery. Cutlery and single use items such as straws and napkins will not be stored in communal areas.

Menus. Menus will be single use paper menus.

Cleaning. Frequently touched areas and surfaces will be cleaned several times per day with a detergent or disinfectant solution or wipe. This includes electronic gaming machines, EFTPOS equipment, elevator buttons, handrails, countertops, doorknobs, and sinks. Table and chair hard furnishings, and any sugar, salt or pepper items are cleaned down between customers with a detergent or disinfectant solution or wipe. All other areas frequented by staff or customers will be cleaned at least daily with detergent or disinfectant. Disinfectant solutions will be maintained at an appropriate strength and used in accordance with the manufacturers’ instructions.

Gloves. Staff will wear gloves when cleaning and wash hands thoroughly before and after with soap.

Cash. Patrons will be encouraged to limit the use of cash transactions by the use of contactless payment options.

Record Keeping:

Records. Records of name and a mobile number for all staff, customers and contractors will be kept for a period of at least 28 days. Records will be used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

COVIDSafe app. Staff will be encouraged to install the COVIDSafe app.

COVID Safe Business Registration. The Club has registered as a COVID Safe business.

If contacted in relation to a positive case of COVID-19 at the Club, we will cooperate with NSW Health and notice SafeWork NSW on 13 10 50.